

The contractual clauses used in the solicitation, award and administration of the contract are contained in the Federal Acquisition Regulation (FAR) and the Department of Defense Federal Acquisition Regulation Supplement (DFARS). Annual estimates need to be annotated on the Bid Schedules and a copy of Appendix P provided to the appropriate contracting office for their coordination and preparation of the solicitation package.

\* (1) Inspection of shipments (see Appendix Q) will be performed by using MT Form 360-R, Report of Contractor Services (Figure 4-1). Unsatisfactory services will be indicated by citing specific paragraphs or areas in the PWS and annotating this on MT Form 352-R, Contract Discrepancy Report (CDR) (Figure 4-2). When completed, the CDR will be forwarded to the contracting office for action. The contracting officer or contracting officer representative will take action (set-off deduction, cure letter, etc.) against the contractor in accordance with FAR Clause 52.246-4, Inspection of Services-Fixed-Price.

(2) problems encountered in executing the PWS contract should be solved by the PPSO, with the assistance of the contracting officer. If a problem cannot be solved locally, it shall be fully documented and referred through channels to the responsible MIMC area command, overseas component, or designated MIMC representative.

(3) The PPSO shall base contractual requirements on both past experience and estimated future needs. Every attempt shall be made to ensure that contractual requirements are realistic. The PPSO shall establish areas of performance, as required, for contracting purposes. Both population density and traffic volume shall be considered in the establishment of areas of performance.

b. PWS Contract Administration.

(1) The PPSO is responsible for the routing and release of shipments and for arranging delivery to the line-haul carrier. Delivery to the line-haul carrier can be either by common carrier pickup at the contractor's facility or by local drayage by the contractor to the carrier's terminal.

(2) The PPSO shall establish a suspense file as a record of shipments on hand in each contractor's facility. The PPSO shall insure that all shipments are containerized and ready for shipment according to the terms of the contract.

(3) If the contractor fails to comply with the terms of the PWS, the PPSO shall document deficiencies and follow procedure outlined in paragraph 4007. a. (1) above.

c. DPM Procedures. The PWS or the technical provisions for the Packing, Containerization and Local Drayage of Personal Property Shipments (Appendix P) shall be used to determine:

(1) Method of preparing and marking DPM shipments .

(2) How shipments will be weighed.

(3) Contractor's reporting requirements.

(4) shipment documentation.

d. Consignment.

(1) DPM shipments shall be consigned in accordance with the PPCIG.

\* (2) When the CONUS destination is not known for a shipment from overseas, the shipment shall be consigned to the PPSO at the MOT in CONUS. The statement "Hold for storage in Transit or Held for Nontemporary Storage", as applicable, shall be stenciled on each container after the consignment data. In such cases the member, at the time application for shipment is made, shall provide the origin PPSO a leave or contact address in the space provided on the DD Form 1.299. The origin PPSO shall forward this information to the PPSO at the MOT as soon as possible. The origin PPSO shall instruct the member to furnish disposition instructions to the MOT, either directly or through the most convenient PPSO, upon determination of the final destination.

\* (3) Shipments moving by military or commercial air will not be consigned for placement in a "hold" status, except when AMC TP-4 tariff rates apply or when air is the only available shipping method between the origin overseas area and CONUS. In those cases, the DPM shall be used to make delivery to the nearest MOT as follows :

(a) Shipments arriving at East Coast airports shall be delivered to the Military Ocean Terminal, Bayonne, New Jersey.

(b) . Shipments arriving at West Coast airports shall be delivered to the Military Ocean Terminal, Bay Area, Oakland, California.

e. Documentation for DPM Shipments Entering the M's .

(1) The PPSO will assign a TCN to each DPM personal property shipment entering the DTS. The TCN will be developed in accordance with DOD 4500 .32R and annotated on the PPGBL, freight warrant, or other transportation acquisition document. When a shipment requires more than one transportation acquisition document, the same TCN shall be annotated on each document. The PPSO shall use the date of pick up from the member as the julian date in the construction of the TCN.

(2) The TCMD will be prepared for all DPM personal property shipments entering the DTS.